

**Subject:** RE: Illinois Freedom of Information Act. Request: Automated License Plate Reader (ALPR) - Adoption, Use, and Data Retention Policies (Washington County Sheriff's Office)  
**From:** 66046-73578158@requests.muckrock.com  
**Date:** 2/20/2019 4:00 AM  
**To:** ddispatch@washingtonco.illinois.gov

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February 20, 2019

This is a follow up to a previous request:

To Whom It May Concern:

I wanted to follow up on the following Illinois Freedom of Information Act. request, copied below, and originally submitted on Dec. 13, 2018. Please let me know when I can expect to receive a response.

Thanks for your help, and let me know if further clarification is needed.

Filed via MuckRock.com

E-mail (Preferred): 66046-73578158@requests.muckrock.com

Upload documents directly: [https://www.muckrock.com/accounts/agency\\_login/washington-county-sheriffs-office-14548/automated-license-plate-reader-alpr-adoption-use-and-data-retention-policies-washington-county-sheriffs-office-66046/?uuid-login=bf9bff48-674c-4a55-a80e-135d17eb3b03&email=ddispatch%40washingtonco.illinois.gov#agency-reply](https://www.muckrock.com/accounts/agency_login/washington-county-sheriffs-office-14548/automated-license-plate-reader-alpr-adoption-use-and-data-retention-policies-washington-county-sheriffs-office-66046/?uuid-login=bf9bff48-674c-4a55-a80e-135d17eb3b03&email=ddispatch%40washingtonco.illinois.gov#agency-reply)  
Is this email coming to the wrong contact? Something else wrong? Use the above link to let us know.

For mailed responses, please address (see note):

MuckRock News

DEPT MR 66046

411A Highland Ave

Somerville, MA 02144-2516

PLEASE NOTE: This request is not filed by a MuckRock staff member, but is being sent through MuckRock by the above in order to better track, share, and manage public records requests. Also note that improperly addressed (i.e., with the requester's name rather than "MuckRock News" and the department number) requests might be returned as undeliverable.

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On Dec. 13, 2018:

To Whom It May Concern:

Pursuant to the Illinois Freedom of Information Act., I hereby request the following records:

Materials related to this agency's acquisition of, access to, preservation of, or disclosure of automated license plate readers (ALPR) or ALPR data:

1. Policies related to the adoption of ALPR technology, including those guiding the procurement process or necessary administrative obligations before acquisition.
2. Training policies, requirements, and materials for automatic license plate reader system operators.
3. Databases used to compare data obtained by the automatic license plate reader system.
4. Policies related to the retention and security of captured ALPR data, including those regarding:
  - the length of time after capture that data may be preserved
  - exceptions to general data preservation policies
  - internal data security and access
  - data destruction
5. Policies related to the sharing of captured ALPR data by this agency with other agencies, including those directing:
  - the manner in which another agency may request data
  - the circumstances under which captured data may be shared, and
  - the responsibilities of the recipient agency in regards to data retention and use.
  - access by this agency to data obtained by automatic license plate reader systems not operated by the law enforcement agency.

Please also provide the number of requests made by outside agencies, if applicable.

6. Policies related to the sale of data or the sharing of data with non-law enforcement actors.
  - If applicable, please provide all agreements between this agency and non-law enforcement actors.

7. Policies regarding oversight of automatic license plate reader system use.

8. Audit Reports

9. Policies related to maintenance and calibration.

Please also provide maintenance and calibration schedules and records for the system on file.

10. Any other policies or reports on subjects related to automatic license plate reader system use

by the agency.

The requested documents will be made available to the general public, and this request is not being made for commercial purposes.

In the event that there are fees, I would be grateful if you would inform me of the total charges in advance of fulfilling my request. I would prefer the request filled electronically, by e-mail attachment if available or CD-ROM if not.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 5 business days, as the statute requires.

Sincerely,

Dave Maass

Filed via MuckRock.com

E-mail (Preferred): 66046-73578158@requests.muckrock.com

Upload documents directly: [https://www.muckrock.com/accounts/agency\\_login/washington-county-sheriffs-office-14548/automated-license-plate-reader-alpr-adoption-use-and-data-retention-policies-washington-county-sheriffs-office-66046/?uuid-login=bf9bff48-674c-4a55-a80e-135d17eb3b03&email=ddispatch%40washingtonco.illinois.gov#agency-reply](https://www.muckrock.com/accounts/agency_login/washington-county-sheriffs-office-14548/automated-license-plate-reader-alpr-adoption-use-and-data-retention-policies-washington-county-sheriffs-office-66046/?uuid-login=bf9bff48-674c-4a55-a80e-135d17eb3b03&email=ddispatch%40washingtonco.illinois.gov#agency-reply)

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# WASHINGTON COUNTY SHERIFF'S OFFICE



LEN CAMPBELL  
SHERIFF

[www.wcso-il.com](http://www.wcso-il.com)

February 20, 2019

MuckRock News  
DEPT MR 66046  
411A Highland Ave  
Somerville, MA 02144-2516  
66046-73578158@requests.muckrock.com

Re: FOIA Request received on 2/20/2019

Dear MuckRock News:

Thank you for writing to the Washington County Sheriff's Office with your request for information pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/1 *et. seq.*

On 2/20/2019, the Washington County Sheriff's Office received your request for the following records:

Materials related to this agency's acquisition of, access to, preservation of, or disclosure of automated license plate readers (ALPR) or ALPR data:

1. Policies related to the adoption of ALPR technology, including those guiding the procurement process or necessary administrative obligations before acquisition.
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  - the manner in which another agency may request data
  - the circumstances under which captured data may be shared, and
  - the responsibilities of the recipient agency in regards to data retention and use.
  - access by this agency to data obtained by automatic license plate reader systems not operated by the law enforcement agency.

Please also provide the number of requests made by outside agencies, if applicable.

6. Policies related to the sale of data or the sharing of data with non-law enforcement actors.
  - If applicable, please provide all agreements between this agency and non-law enforcement actors.



# WASHINGTON COUNTY SHERIFF'S OFFICE



**LEN CAMPBELL**

SHERIFF

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7. Policies regarding oversight of automatic license plate reader system use.

8. Audit Reports

9. Policies related to maintenance and calibration.

Please also provide maintenance and calibration schedules and records for the system on file.

10. Any other policies or reports on subjects related to automatic license plate reader system use by the agency.

Your request is denied.

The Sheriff's Office is denying your request for the following reasons:

We do not use Automatic License Plate Reader systems. We have no policy for Automatic License Plate Reader systems.

You have a right to have the portion of your request which has been denied reviewed by the Public Access Counselor (PAC) at the Office of the Attorney General. 5 ILCS 140/9.5(a). You can file your Request for Review with the PAC by writing to:

Public Access Counselor  
Office of the Attorney General  
500 South 2<sup>nd</sup> Street  
Springfield, Illinois 62706  
Fax: 217-782-1396  
E-mail: [publicaccess@atg.state.il.us](mailto:publicaccess@atg.state.il.us)

You also have the right to seek judicial review of the portion of your request which has been denied by filing a lawsuit in the State circuit court. 5 ILCS 140/11.

If you choose to file a Request for Review with the PAC, you must do so within 60 calendar days of the date of this denial letter. 5 ILCS 140/9.5(a). Please note that you must include a copy of your original FOIA request and this denial letter when filing a Request for Review with the PAC.

Sincerely,

John Kennedy  
Chief Deputy  
FOIA Officer